

QUESTIONS 06/11/2024

Are the documents and/or annexes available in the Dutch language? If so, can you share it?

The documents in Dutch only refer to specifications. However, on the website we have just included the responsible declaration form, also in Dutch.

- You indicate that PDF documents must be password protected. Do all documents to be submitted have a password?

In order to preserve confidentiality, it is recommended that, at least, the documents of the technical offer and the economic offer are protected by password.

- To which filing document should we attach the power of attorney of the signatory?
The signing power of attorney can be attached to the tenderer's identification form, which must indicate who is the person authorized to sign the contract.

Administrative Specifications

- 2.6 You indicate that 2 suppliers are selected per field. It then describes that the three suppliers are invited to make another offer. At 2.5 it indicates that the two suppliers with the highest score will be hired. In the sentence immediately following, write three contractors. He also writes in 1.6 that three parts are contracted per plot. How many parts are contracted?

Indeed, we recognize that this is a mistake. A maximum of 2 suppliers per lot will be accepted.

- 1.5. Incoterms: You indicate that materials must be delivered including installation. The installation of playground equipment can never be part of the price of the equipment. Therefore, our catalogue contains prices without assembly/installation. Prices depend, among other things, on local conditions. Separate costs are always charged for this. We request that you remove the installation from this list.

This condition of incoterm, including the installation, is due to the fact that there are bidders who only supply the product, but are not able to install it. But for safety reasons, we need the installation to be done by the supplier, so as not to incur confusion in case of responding for the guarantees.

TENDER 2024_05 OUTDOOR FURNITURES AND SIGNAGE

At this stage, only the offer of a discount on the product catalogue that your company can offer is requested. Subsequently, once the companies selected in each lot have signed the contract, of course, individual offers for needed products will be requested to the companies (prices must be broken down into unit prices by products, installation cost, etc.). The winning offer will be selected to deliver this product on a one-off basis.

- 2.2.1 and 2.2.2 Both sections end with the sentence that the following documents must be presented to verify the declaration of honour. No section mentions any documents that need to be submitted for verification. Can you indicate which documents you hope to request?

Section 2.2.1. It refers to the fact that the company must provide proof that it is legally constituted and therefore has legal capacity. For this purpose, a document or link to the public registry in the country of establishment may be included.

In section 2.2.2, it refers to the presentation of the annual balance sheet in which it is demonstrated that in the last 3 years there has been sufficient financial capacity to be able to carry out the future contract. That is, at least a turnover equal to or greater than 30.000€

- 2.4 In Cr 1 you indicate that a maximum of 10 points can be obtained. The sub-award criteria include a total of 40 points. How should we interpret this?

We recommend that, in order to facilitate the task of the evaluation committee, a technical description of the materials be presented. In this way, it will be comparable with the rest of the bidders.

The total number of points for this technical report (model freely configured by the bidder) will be 40 points. However, the committee may only assign, for each subsection, a maximum of 10 points for the type of materials, 10 points for resistance/durability, 10 points for safety, 7.5 points for pedagogical adaptability and 2.5 points for other extra factors. This makes a total of the maximum 40 points as indicated.

The committee must justify its decisions to assign points, without in any case being able to transfer points from one subsection to another.

- 2.2 All Parties. It has included very specific material descriptions. The specified dimensions are also very specific. Within the market, many similar materials and constructions are used with at least the same quality and service life. Since you can evaluate the quality in the award criteria and guarantee the quality with your warranty requirements, we request that these materials can also be offered. Can you confirm that you agree with this?

TENDER 2024_05 OUTDOOR FURNITURES AND SIGNAGE

Indeed, the technical specifications document only presents an idea of possible products. But of course, bidders will be able to offer different characteristics of materials, designs, qualities, etc. These will be considered in the assessment of technical criterion 1 (Section 2.4), by the committee. In fact, if a supplier is able to offer more adaptable technical possibilities or more variety in products, they can be also presented in the technical offer.

- 2.2 B, This part refers to swings. It also describes the requirements for a slide here. Should a section on slides or other requirements be added?

This is a translation error. The correct word should be 'seat' in English and 'stoeltje of zitbankje' in Dutch.

- 2.2 D. Indicates that the litter box must be equipped with a removable lid/cover. It also states elsewhere in the document that all devices must comply with applicable regulations. If a litter box is certified, there can be no loose parts. These parts are not connected to the device and therefore can pose risks. For this reason, our certified sandboxes do not have lids/covers. However, a custom-made lid/cover can be supplied as an option. Can you confirm that this is agreed?

The cover does not refer to a solid piece, but rather to a canvas fabric or a net with the same measurements as the sandbox, to prevent the sand from flying through the air on windy days or small animals entering the sand box. This means we agree.

- 3 You have indicated in the documents that 3 documents must be submitted. At this point it is indicated that a catalog must be sent. Under what document should we attach this?

Document 1: Only the administrative documentation: Identification of the bidder and declaration of responsibility, document proving the exclusion criteria (regulatory capacity, financial capacity and list of previous projects).

Document 2: Catalogues, samples or technical description reports of materials, qualities, designs, etc., must be included in the technical offer document proposed by the tenderer.

Document 3: Economic offer: Financial offer model (Discounts and guarantees)

- 4 Warranty: It will evaluate the warranty based on how much additional warranty is given over the minimum warranty required. For plots 1 and 2 2 years warranty and 10 years on construction is required. How can we indicate what the additional warranty is for both different warranties required? And how are you going to assess this? Can this differ between construction and other parts?

TENDER 2024_05 OUTDOOR FURNITURES AND SIGNAGE

If the product to be installed does not require installation fixed to the ground, foundations, or does not represent construction or structural elements, the minimum warranty period will be 2 years. The increase in this period will be considered for the application of the indicated arithmetic mathematical formula.

On the other hand, if it is structural, the period will be mandatory for 10 years. But if a bidder receives a shorter period, he will be excluded from the procedure. In this case of structural elements, the increase will not be assessed by the mathematical formula but may receive a score of the maximum of 2.5 indicated in the "other" subsection of the technical quality criterion.

- 2.2 and Gc3: You request discounts on devices. In our industry, it is common to offer different discounts per device line in master contracts. This part of the document describes specific device types. We request that the discount can be granted by device type.

In order to simplify the evaluation process equitably among all bidders, a general minimum discount is requested for each lot.

Although, in the event of having special discounts higher than this general discount, it would be convenient to indicate it, not now, but in the later phase of the second competition in each purchase order, which could be decisive when the final offers are evaluated.